# STAFF PACKING LIST & HELPFUL INFO

CAMP SANKANAC

## Thank you for choosing Camp Sankanac!

As we plan for camp, we are so grateful for the team that God has provided to serve together! We thank you for choosing to serve the Lord here and we trust and pray that as a result of your experience here, you will grow significantly! We pray that the outdoor experiences, the shepharding from our leadership staff, the time in God's Word and the ministry to campers will all result in a strengthened relationship with Christ, a fresh sense of reliance on Him and a solid confidence that He who began a good work in you WILL COMPLETE IT and prepare you for every step along the way.

You may be new here! Welcome to the team! This resource is meant to help prepare you for summer ministry ahead and hopefully answer some questions you may have! If you have further questions, please email or text Brielle at info@campsankanac.org (610-202-9300) or Dave at davidstallard23@hotmail.com (484-366-5959) with any questions!



"The Lord thy God in the midst of thee is MIGHTY!" ZEPHANIAH 3:17



## Paperwork..

If you have not already completed and submitted your required clearances and set up your account in Paycom (our payroll app), we ask that you complete those steps as soon as possible and no later than June 1st. You can email these documents to info@campsankanac.org. This will greatly assist our team AND ensure that you will be set up for payroll in time for camp. Thank you!



### Arrival @ Camp/Pre-Camp Training...

We ask all of our counseling staff to participate in our required pre-camp training week (please visit the website for this years' dates). Please arrive at 9am on the day your training starts at the following locations according to your position:

--DAY CAMP STAFF: Arrive @ Traber Center (10 Traber Lane, Spring City, PA 19475) at 9am on Wednesday morning.

--BOYS' CAMP COUNSELORS/STAFF: Arrive @ Office Building (68 Bertolet School Road, Spring City, PA 19475) at 9am on Monday morning.

--GIRLS' CAMP COUNSELORS/STAFF: Arrive @ Parker House (52 Bertolet School Road, Spring City, PA 19475--destination is a large tan building with white trim on the right side of the road) by 9am on Monday morning.

--KITCHEN STAFF: Please arrive at the Main Camp Kitchen by noon on Sunday of the week you're arriving. If you're brand new, you can follow your GPS to 68 Bertolet School Road, Spring City, PA 19475...cross the street and walk down drive alongside of pool...kitchen is in the large white building at the end of the drive) Please check in with Amanda (Head Cook) for housing instructions and kitchen orientation.



# Schedules...

Schedules are always subject to change, but to get an idea of the general lay out of each day, you can take a look at the sample schedules below:

#### OVERNIGHT CAMP

### DAY CAMP



### **To bring...** (FOR ANY STAFF MEMBER STAYING AT CAMP)

#### -Bible

-Notebook/Pen

-Sleeping bag/pillow (we can provide this for our international staff) -Light Sheet/fitted sheet if desired (bunks are single extra long mattresses, but a twin fitted sheet is the best fit)

-Towels for shower & pool (we can provide this for our international staff) -Toiletries/Personal Items (having a shower caddy for toiletries is helpful) -Modest bathing suit (\*one piece or tankini that covers mid-section for girls...nothing too high cut. Shorts only for guys.) If you have more than one swimming suit, bring it along.

-Rain gear (rain boots & poncho or rain coat are great if you have them) -Summer clothing

-Warm clothing (sweatshirt/sweatpants...long sleeves, long pants that are dark in color for our night game, Mission Impossible.)

-Old sneakers (2 if you have them)

-Hiking Boots

-Water shoes or old sneakers for water activities (must have good traction & enclosed heal)

- -Flip Flops/Sandals (for shower & pool)
- -Flashlight
- -Fishing Gear (if desired)
- -Bug Spray/Sunscreen
- -Water Bottle



# Attire

Modest shorts and tshirts/tank tops are most appropriate for camp. We will be outside most of the day, so outdoor clothes and solid sneakers are best. Inappropriate tshirts are not permitted.

Modest shorts & tank tops can be worn but no undergarments showing and no spaghetti straps, please. Modest bathing suits are worn to the pool.

Girls-one piece & tankini style bathing suits can be worn...tankini's must cover mid-section when arms are raised. During Girls' Camp, on Friday evenings there is a banquet where dresses can be worn if desired.

A full description of our policy on attire can be found in the staff guidelines.

## Camp Nurse & Health...

We have a registered nurse at camp when the campers are here. Please make sure that you fill out the online health form (you can access it by <u>logging</u> <u>back in</u> to the application portal) if you have not already done so. This will help our nursing team care for you while you're here. If you are on medications, depending on what they are, you may be asked to keep them with the nurse. This can be discussed during pre-camp training.

### **HORSE CAMP STAFF**

-Boots with a 1 inch heel are recommended -Visor or Hat -Helmet (helmets can be provided if you don't have them) -Long Pants (stretch pants or jeans will be worn each day when riding) -Backpack for carrying your swim clothes/riding gear

### **BASKETBALL CAMP STAFF**

-Outdoor Court Shoes -Indoor Court Shoes -Sandals for Travel/Pool -Bag for travel to/from gym -Basketball (please write your name on it) -Basketball Shorts/Shirts

### LAUNDRY

Laundry facilities will be provided for all staff living at camp.



## For our international staff...

#### FOR ANY STAFFER TRAVELING FROM OVERSEAS...

A few important things to note!

-The packing list above is a good one to use when you're trying to decide what to pack! However, we will have a large plastic bin for you when you arrive that will contain a sleeping bag/bedding and pillow/pillowcase, towels/wash cloth and some basic travel-sized toiletries that you can use while you are here, so no need to try to fit those items into your suitcase! : )

-As mentioned in your employee agreement, we will have laundry facilities for all of our staff to do their laundry during their time off.

-Please plan to fly into Philadelphia International Airport & communicate your flight details to us in advance so we can be prepared to pick up/drop you off accordingly.

-If you are a J-1 Visa Holder, we will take you to the US Social Security office shortly after your arrival so you can apply for your social security card.

-We understand that being away from home and having no access to a car is difficult! We try to organize outings for supply needs and sight seeing trips to alleviate some of that difficulty. Transportation is also available to and from church every Sunday.



# **Meet Kirsten!**

Miss Kirsten is an international staffer herself and serves on our full time staff team. She will be coordinating some off site trips and will serve as a point person for you while you're here. If you have needs or questions, you can refer to Kirsten. Kirsten, Dave & Brielle or Roy & his wife, Sheila, most often pick up our international staff from the airport.

## **Spending Money**

You will be provided with all meals and lodging while you're here. However, we do recommend that you bring some of your own spending money for optional off-site trips on your time off. We typically try to arrange some Saturday trips to do some sight seeing in the area (beach trip, city of Philadephia, Lancaster County, shopping, eating out, etc) as well as regular trips to places like Walmart or Target if you need to purchase supplies/toiletries or other personal items. If there is an extra cost involved in sight seeing, we will let you know that in advance. All sight seeing trips are optional.